



Dear National Certified Counselor:

Congratulations on your successful participation in the National Board for Certified Counselors (NBCC) certification process. Your National Certified Counselor (NCC) certification is based on your training, professional experience, and score on the National Counselor Examination for Licensure and Certification (NCE) or National Clinical Mental Health Counseling Examination (NCMHCE). You may now use the NCC designation as part of your professional credentials (e.g., on your business cards and website). Please visit nbcc.org/resources/nccs/marketyourself for more information and a downloadable copy of the certification mark.

Certification Materials and Digital Badge Information

Your certificate is enclosed. Certificates are printed with your name only (no titles, credentials, etc.) in accordance with NBCC policy. Your name appears on the certificate as it does in our records. Your certificate number is on your certificate and on the mailing label of this package. This number is listed on the “My Information” page in your ProCounselor account. Please use this number in all correspondence with NBCC.

In addition to your certificate, you will receive an email within the next 4–6 weeks from our partner, Acclaim, to accept your digital badge to display your certification online. You can learn more about digital badges at nbcc.org/resources/nccs/badges.

Important Annual Certification Fee Information

The NCC is a professional certification and not a membership. NCCs are certified on a five-year cycle, and certification fees are charged annually during the cycle.

You will receive an annual certification fee notification via email each year approximately 45 days prior to the due date. You may either pay online in ProCounselor or print out the invoice and submit payment via mail or fax. A late fee will be assessed if the payment is not made by the due date. Please be sure to add nbcc@nbcc.org to your address book to ensure delivery of important NBCC communications to your inbox.

You are now certified at the regular status. As an NCC in regular status, you must complete annual requirements, including payment of an annual certification fee and completion of an ethics attestation. NBCC does offer different status options if at some point you find yourself no longer working full-time as a counselor. For more information on the status options and the appropriate forms, please visit nbcc.org/resources/nccs/manage. Non-payment of fees will not result in an inactive certification, unless the expiration date has passed. To end your certification before its expiration date, please submit a Request to Relinquish form.

Recertification

Please refer to your certificate for your certification date and expiration date. To recertify your NCC, you must accrue 100 continuing education clock hours during the five-year certification period or retake and pass the NCE or NCMHCE. Information regarding continuing education requirements can be found at nbcc.org/resources/nccs/earnce. You can also track your hours online with our continuing education portfolio through ProCounselor.

Verification of Certification and Examination Score

This letter is for your personal records and does not serve as official verification of your certification status. To verify your certification, please visit nbcc.org/verify. If you need an official verification of certification sent to a third party, please email your request to recertification@nbcc.org. Score verification requests are submitted through the online store in ProCounselor.

Again, congratulations on achieving board certification.

Sincerely,

Kylie Dotson-Blake, PhD, NCC, LPC
Interim President and CEO, NBCC and Affiliates

Victoria M. Torres, MS, NCC, DCC, LPCS
NBCC Board Chair



National Board for Certified Counselors, Inc.
Verifies that

Kenneth James Delam

has successfully met the professional counseling standards established by the Board and in so doing has earned recognition as a

National Certified Counselor (NCC®)

731253

Certificate Number

May 06, 2019

Certification Date



Victoria M. Jones

Chairperson

May 31, 2024

Expiration Date